### **TISOH Program Brochure**

All classroom programs are held at our Las Vegas school facility



### CERTIFICATE COURSES

Focused courses in specific areas of hospitality designed to build competency. Comprehensive and practical, certificates teach specialized knowledge in a short period of time.

### **EXECUTIVE DIPLOMA & DIPLOMA PROGRAMS**

Vocational programs with personalized placement assistance designed to help students launch successful hospitality careers

(1) Executive Diploma in Hospitality Operations (Choose your emphasis: Conference / Event / Hotel / Wedding)

Students learn in-depth knowledge of a particular field through two program specific courses and complete additional coursework in hospitality leadership and human resources. Graduates are placed directly into careers upon completion.

Sessions start in Spring, Summer, & Fall

### (2) Diploma in Hotel Operations

Students learn in-depth knowledge of four key fields as a solid foundation for a career in hotel and hospitality management. Sessions start in Spring, Summer, & Fall

Executive Diploma & Diploma students receive a CAREERsuite of one-on-one career development and job placement services. TISOH maintains a 85+ percent placement rate for vocational program graduates.



Not be able to come to Vegas? Study entirely online

Online courses start and end at the same time as classroom courses. Enjoy 24/7 access, a personal instructor, audio-visual lectures on Brightspace<sup>TM</sup>, & interact with other online students through discussion forums.

# Executive Diploma or Certificate? Which program is right for me?

Students can enroll in certificates one (or more) at a time as individual courses to work towards earning an Exec Diploma. The 18% tuition savings of the Executive Diploma will be applied to the last course that the student takes individually to complete the four course requirement.

### We Will Work With You

Two Affordable Payment Plans to Choose From:
0% Interest Installments (3 to 6 months) or
Long Term Financing (up to 24 months) starting at \$128 per month



# DEPARTMENT OF HOTEL MANAGEMENT



### ART OF CONCIERGE (AOC)

Learn world-class Concierge guest-relations skills and gain an in-depth understanding of the Concierge services position and its role in the industry. (15hr externship)

(1) Evening class: 10 wks / 45 hr class / Tu & Th 6-8pm
(2) Online: interactive learning / 24-7 access / personal instructor
Tuition: \$1,650 (or \$128 per month)

### HOSPITALITY HUMAN RESOURCES (HHR)

Learn fundamental human resource principles and applications specific to the hospitality industry. Students will gain a comprehensive understanding of human resource management & its role in the industry.

(1) Evening class: 12 wks / 90 hr class / M & W 6-9pm
(2) Online: interactive learning / 24-7 access / personal instructor
Tuition: \$1,800 (or \$142 per month)

### HOSPITALITY LEADERSHIP & SUPERVISION (HLS)

Learn essential skills and techniques designed to make hospitality managers more effective leaders and supervisors in the workplace. Gain a better understanding of how your organizational role relates to your company's mission.

(1) Evening class: 12wks / 90 hr class / Tu & Th 6-9pm (2) Online: interactive learning / 24-7 access / personal instructor Tuition: \$1,800 (or \$142 per month)

### HOSPITALITY MARKETING & SALES (HMS)

Learn marketing and sales strategy across hospitality segments including rooms division, food & beverage, conferences, events and more. Gain essential knowledge on distribution, revenue, relationship management, market segmentation and trends.

(1) Evening class: 12 wks / 45 hr class / Tu 6-9:45pm (2) Online: interactive learning / 24-7 access / personal instructor Tuition: \$1,650 (or \$128 per month)

### HOTEL OPERATIONS (HOC)

Gain a comprehensive understanding of hotel front desk and housekeeping operations including supervisory and communication skills required for success. (30hr externship)

(1) Evening class: 12 wks / 90 hr class / M & W 6-9pm
(2) Online: interactive learning / 24-7 access / personal instructor
Tuition: \$2,950 (or \$171 per month)

# TISOH

### DREAMS PASSIONS CAREERS



BROCHURE **2017-2018** 

### About us

OURSES

ERTIFICATE

The International School of Hospitality (TISOH) is a unique school developed to provide quality practical short-term continuing education and career training programs which enable participants to apply their learning toward personal fulfillment, professional advancement, and career development in the hospitality industry. Experience small classes taught by credentialed professionals, featuring project-based learning with guest speaker panels, site-visits, industry networking opportunities, and an externship. Online learning option with audio / visual lecture presentations and a personal instructor also available.

Learn more @ www.TISOH.edu



3614 E. Sunset Rd, Suite 110, Las Vegas, NV 89120 T.702.947.7200 / F.702-947-7205 INFO@TISOH.COM / WWW.TISOH.EDU

Accredited by the Accrediting Council for Continuing Education & Training Academic Partner of the American Hotel Lodging Educational Institute Licensed by the Nevada Commission on Postsecondary Education SEVIS Approved School by the U.S. Department of Homeland Security Approved Vendor by Southern Nevada Workforce Investment Board Approved by VA and eligible to receive veterans funding and benefits



TISOH Not sure where to begin? Visit or call to meet with an advisor and start exploring rewarding hospitality careers today!

### EXECUTIVE DIPLOMA IN HOSPITALITY OPERATIONS

Developed to produce highly skilled and well-rounded professionals who demonstrate advanced competency in hospitality operations, the Executive Diploma is offered in four emphases of study, all of which include courses in leadership and human resource management training.

### CONFERENCE MANAGEMENT EMPHASIS

Required Courses: CMEP + (MEC or AFB or ETM) + HLS + HHR 315 hr classroom / 30 hr externship Tuition: \$6,970 (or \$314 per month)

### EVENT MANAGEMENT EMPHASIS

Required Courses: CMEP + EDP\* + HLS + HHR
315 hr classroom / 30 hr externship
Tuition: \$6,970 (or \$314 per month)
\*EDP prerequisite requires CMEP or WCD or 2 yrs
documented work expereience

HOTEL OPERATIONS & CONCIERGE SERVICES EMPHASIS

Required Courses: HOC + AOC + HLS + HHR 315 hr classroom / 45 hr externship Tuition: \$6,970 (or \$314 per month)

### WEDDING COORDINATION & DESIGN EMPHASIS

Required Courses: WCD + (EDP or MEC or AFB) + HLS + HHR

315 hr classroom / 30 hr externship Tuition: \$6,970 (or \$314 per month)

### DIPLOMA IN HOTEL OPERATIONS

The Diploma is awarded to those who demonstrate a comprehensive competency in hotel operations. Students will receive training in meeting, event and wedding management\*, guest relations, front desk and housekeeping operations.

Required Courses: AOC + CMEP + HOC + WCD\*

315 hr classroom / 105 hr externship (variable)
Tuition: \$9,450 (or \$419 per month)

\*WCD can be substituted by any combination of two of the following 45hr courses: AFB / EDP / ETM / HMS / MEC

TISOH is a proud academic partner of the AHL-EI and enjoys the support of many inclustry association partners that help enable inclustry-wide recognition of our programs.



# iii

**PROGRAMS** 

**JIPLOMA** 

DEPARTMENT OF CONFERENCES AND EVENTS

### CONFERENCE MANAGEMENT & EVENT PLANNING (CMEP)

Learn meeting & event coordination and management skills. Gain a firm understanding of how the industry operates and knowledge in the designing, planning, coordinating and executing of meetings, conferences, conventions, special events and trade shows. (30hr externship)

(1) Evening class: 12 wks / 90 hr class / M & W 6-9pm (2) FASTtrack class: 5 wks / 90 hr class / M to F 9am-12pm (3) Online: interactive learning / 24-7 access / personal instructor Tuition: \$2,950 (or \$171 per month)

### EVENT DESIGN & PRODUCTION (EDP)\*

Learn advanced industry practices and concepts in the design and production of leading-edge special events. Developed specifically for event professionals ready to take their career to the next level \*Participants are required to complete CMEP or WCD or have two years of documented work experience as a prerequisite.

(1) Evening class: 12 wks / 45 hr class / Th 6-9:45pm
(2) Online: interactive learning / 24-7 access / personal instructor
Tuition: \$1,650 (or \$128 per month)

### EXHIBITION & TRADESHOW MANAGEMENT (ETM)

Gain knowledge in exhibition & tradeshow production and management. Learn essential organizational, marketing, site, design, and evaluation strategies.

(1) Evening class: 12 wks / 45 hr class / Th 6-9:45pm
(2) Online: interactive learning / 24-7 access / personal instructor
Tuition: \$1.650 (or \$128 per month)





DEPARTMENT OF CATERING

### ART OF FOOD & BEVERAGE (AFB)

Learn and update food & beverage selling skills by improving knowledge of world cuisine, beverage pairing, menu planning and more.

(1) Evening class: 12 weeks / 45 hr class / Th 6-9:45pm Tuition: \$1,650 (or \$128 per month)

### MEETING & EVENT CATERING (MEC)

Learn food & beverage management techniques and tactics designed specifically to help meeting and event professionals deliver maximum value within their clients' on-premise or off-premise catering budgets.

(1) Evening class: 12 wks / 45 hr class / Tu 6-9:45pm (2) Online: interactive learning / 24-7 access / personal instructor Tuition: \$1,650 (or \$128 per month)





ERTIFICATE COURSES

DEPARTMENT OF WEDDING

# Wedding Coordination & Design (WCD)

Learn wedding planning, design and management skills. Gain a firm understanding of how the industry operates and knowledge in the designing, planning, coordinating and executing of all types of weddings. (30hr externship)

(1) Evening class: 12 wks / 90 hr class / M & W 6-9pm (2) FASTtrack class: 5 wks / 90 hr class / M to F 9am-12pm

(3) Online: interactive learning / 24-7 access / personal instructor Tuition: \$2,950 (or \$171 per month)

EMAIL US: INFO@TISOH.COM

TISOH HOSPITALITY SCHOOL	
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2017 COURSE SCHEDULE		Spring 2017		Summer 2017		Fall 2017		
	12-WEEK CLASSROOM / 12	-WEEK ONLINE	Start Date	End Date	Start Date	End Date	Start Date	End Date
AOC: Art of Concierge T&Th 6-8pm		24-Jan	4-Apr	23-May	1-Aug	19-Sep	9-Nov	
AFB: Art of Food and Beverage Th 6-9:45pm		26-Jan	13-Apr	25-May	10-Aug	21-Sep	7-Dec	
CMEP: Conference Management and Event Planning M&W 6-9pm		23-Jan	17-Apr	22-May	16-Aug	18-Sep	11-Dec	
EDP: Event Design and P	roduction	Th 6-9:45pm	26-Jan	13-Apr	25-May	10-Aug	21-Sep	7-Dec
ETM: Exhibition and Trac	deshow Management	Th 6-9:45pm	26-Jan	13-Apr	25-May	10-Aug	21-Sep	7-Dec
HHR: Hospitality Human	Resources	M&W 6-9pm	23-Jan	17-Apr	22-May	16-Aug	18-Sep	11-Dec
HLS: Hospitality Leadersl	hip and Supervision	T&Th 6-9pm	24-Jan	18-Apr	23-May	15-Aug	19-Sep	12-Dec
HMS: Hospitality Marketing and Sales T 6-9:45pm		24-Jan	18-Apr	23-May	15-Aug	19-Sep	5-Dec	
HOC: Hotel Operations		M&W 6-9pm	23-Jan	17-Apr	22-May	16-Aug	18-Sep	11-Dec
MEC: Meeting and Event	t Catering	T 6-9:45pm	24-Jan	18-Apr	23-May	15-Aug	19-Sep	5-Dec
WCD: Wedding Coordination and Design M&W 6-9pm		23-Jan	17-Apr	22-May	16-Aug	18-Sep	11-Dec	
5-WEEK CLASSROOM IN LAS VEGAS (FASTTRACK) - HOUSING OPTIONS AVAILABLE FOR OUT-OF-STATE & INTERNATIONAL STUDENTS								
CMEP: Conference Mana	agement and Event Plann	ing M-F 9am-12pm	20-Mar	20-Apr	17-Jul	17-Aug	6-Nov	12-Dec
WCD: Wedding Coordina	ation and Design	M-F 9am-12pm	20-Mar	20-Apr	17-Jul	17-Aug	6-Nov	12-Dec
HHR: Hospitality Human	Resources	M-F 9am-12pm	20-Mar	20-Apr	17-Jul	17-Aug	6-Nov	12-Dec
HLS: Hospitality Leadersl	hip and Supervision	M-F 9am-12pm	30-Jan	2-Mar	30-May	30-Jun	18-Sep	19-Oct

GRADUATION: APRIL 21 AUGUST 18 DECEMBER 14



# **207 80 90**

2018 COURSE SCHEDUL 12-WEEK CLASSROOM / 12-WEEK ONLIN	Sprin	Spring 2018		Summer 2018		Fall 2018		
12-WEEK CLASSROOM / 12-WEEK ONLIN	Start Date	End Date	Start Date	End Date	Start Date	End Date		
AOC: Art of Concierge T&Th 6-8	m 23-Jan	5-Apr	22-May	31-Jul	18-Sep	8-Nov		
AFB: Art of Food and Beverage Th 6-9:45	m 25-Feb	19-Apr	24-May	9-Aug	20-Sep	6-Dec		
CMEP: Conference Management and Event Planning M&W 6-9	m 22-Jan	18-Apr	21-May	15-Aug	17-Sep	10-Dec		
EDP: Event Design and Production Th 6-9:45	m 25-Jan	19-Apr	24-May	9-Aug	20-Sep	6-Dec		
ETM: Exhibition and Tradeshow Management Th 6-9:45	m 25-Jan	19-Apr	24-May	9-Aug	20-Sep	6-Dec		
HHR: Hospitality Human Resources M&W 6-9	m 22-Jan	18-Apr	21-May	15-Aug	17-Sep	10-Dec		
HLS: Hospitality Leadership and Supervision T&Th 6-9	m 23-Jan	19-Apr	22-May	16-Aug	18-Sep	6-Dec		
HMS: Hospitality Marketing and Sales T 6-9:45	m 23-Jan	17-Apr	22-May	14-Aug	18-Sep	11-Dec		
HOC: Hotel Operations M&W 6-9	m 22-Jan	18-Apr	21-May	15-Aug	17-Sep	10-Dec		
MEC: Meeting and Event Catering T 6-9:45	m 23-Jan	19-Apr	22-May	14-Aug	18-Sep	11-Dec		
WCD: Wedding Coordination and Design MaW 6-9	m 22-Jan	18-Apr	21-May	15-Aug	17-Sep	10-Dec		
5-WEEK CLASSROOM IN LAS VEGAS (FASTTRACK) - HOUSING OPTIONS AVAILABLE FOR OUT-OF-STATE & INTERNATIONAL STUDENTS								
CMEP: Conference Management and Event Planning M-F 9am-12	m 19-Mar	20-Apr	16-Jul	17-Aug	5-Nov	11-Dec		
WCD: Wedding Coordination and Design M-F 9am-12	m 19-Mar	20-Apr	16-Jul	17-Aug	5-Nov	11-Dec		
HHR: Hospitality Human Resources M-F 9am-12	m 19-Mar	20-Apr	16-Jul	17-Aug	5-Nov	11-Dec		
HLS: Hospitality Leadership and Supervision M-F 9am-12	m 29-Jan	2-Mar	28-May	22-Jun	17-Nov	21-Oct		

GRADUATION: APRIL 23 AUGUST 17 DECEMBER 13